

PRASAR BHARATI

(India's Public Service Broadcaster)

News Services Division: All India Radio: New Delhi.

No.7 (33)/2015-16-G/4629

Dated: 04-04-2016

4 APR 2016

Subject: Tender for calling quotation for Comprehensive Service Maintenance Contract (CSMC) of Konica Minolta Photocopier Machines.

Please furnish your quotation for CSMC of Four No. of Konica Minolta Photocopier Machines mentioned below. The quotation should be sent in sealed cover addressed to the undersigned by name so as to reach on or before 25 April 2016 at 1400 Hrs.

The quotation/tenders will be opened at 1500 Hrs on 25 April 2016 in the presence of such tenders or their agents as may choose attend.

The following terms & conditions may be kept in view while sending your quotation.

1. The firms has to depute everyday between 10 A.m. to 6.00 P.m. one qualified engineer with a functional mobile number dedicated exclusively to look after the Konica Minolta Photocopier Machines installed in different section of this office on call at office time. In case of non compliance of the terms & conditions, not only the "Performance Guarantee" of the firm will be forfeited but also the firm will be barred from participating in any tender of this office in future besides taking any other appropriate action.
2. The compliant should be attended within 3 Hrs from time of complaint being lodged through phone, fax, and emails, in person, SMS or any other mode. In case, the complaint is not attended within the prescribed time limit a penalty will be charged of Rs-50/- (Rupees Fifty) per hours during working hours 9:30 am to 6:00 pm failing to which an amount shall be deducted from the bills.
3. Agency should deposit earnest money of Rs. 25,000/- (Rupees Twenty Five thousand) only along with the quotation in the form of DD in favor of DG (News), NSD, AIR New Delhi.
4. The agency shall not engage any sub-contract or transfer the contact to any other persons in manner. The contractor shall not permitted to transfer their rights and obligations under the contract to any other organization or otherwise.
5. Authorization certificate from the Konica Minolta Company for sales & services of the Konica Minolta Photocopier machine should be submitted. The certificate should be valid up to June 2017, without authorization certificate from Konica Minolta Company; Quotation/Tender will not be accepted.

[Handwritten Signature]
4/4/16

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6. The competent authority has however a right to accept or reject any tender/ quotation without any assigning any reason thereof.
7. Vat/ Sales Tax clearance certificate from the competent authority
8. The tendered is required to submit the Tin number and income Tax Return of last 2 years along with the tenders.(2013-14 & 2014-15)
9. The firms representative, if so desire can see the Photocopies Machines or any working day between 11 AM to 1300 Hrs.

Description of Job with Model Rate per Copy including vat and other taxes

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|--|------------|
| 1. Konica Minolta bizhub 554-eu | Three Nos. |
| 2. Konica Minolta Colored bizhub C-224-e | one Nos.) |

Note: The number of Machines under CSMC may increase or decrease during the period of CSMC.

10. The validity of the CSMC will be up to 30-06-2017 which can be further extended for one more year based on satisfactory services.
11. The rates per copy should be inclusive of parts, toner, vat & other taxes etc.

Yours faithfully


(GITA) 21/11/2016

Dy. Director Admn. (I/C),

For Director General (News), AIR

✓ Copy to: - I/C IT Unit with a request to put on this tender on our web site.